

**MEETING OF THE BOARD TRUSTEES OF ESCALON CEMETERY DISTRICT
28320 E. River Road, Escalon, CA 95320**

REGULAR MEETING AGENDA

**Wednesday, March 12, 2025
11:00 a.m.**

I. CALL MEETING TO ORDER

II. ROLL CALL

Trustee, Lynn Hogue
Manager, Laura Alcantor

Trustee, Terri Rocha
Office Assistant, Jeff Hood

Trustee, John Bedell

III. APPROVAL OF AGENDA AS POSTED OR AMENDED

IV. PUBLIC COMMENT

V. CONSENT CALENDAR

A. Minutes:

Approval of minutes from the Regular Board Meeting on February 12, 2025.

B. Financial Statements:

Presented by: Jeff Hood

Requested Action/Purpose: Discussion of the financial reports for the previous month.

Attachments: February 2025 Financial County Reports

C. Warrants for Bills, Invoices and Required Payments:

Presented by: Jeff Hood

Requested Action/Purpose: List of bills, invoices, and other payments the district is required to make and the source of the account from which the payment will be made.

Attachments: February 2025 Warrant Logs

VI. GENERAL MANAGER'S REPORT

A. Burials:

February 2025	3	Calendar (YTD)	12	February 2025	3	Calendar (YTD)	12
Resident	3	Resident	12	Casket	1	Casket	7
Non-Resident	0	Non-Resident	0	Cremation	2	Cremation	5
Fiscal (YTD)	49	Fiscal (YTD)	49	Other (Monthly)	2	Other (F-YTD)	23
Resident	32	Casket	33	Pre-Needs	2	Pre-Needs	14
Non-Resident	17	Cremation	16	Vases	0	Vases	9

B. Bank Accounts:

Presented by: Jeff Hood

Requested Action/Purpose: Discussion, activity, and balance of bank accounts at Oak Valley Community Bank.

Attachments: February 2025 Statements

VII. NEW BUSINESS

A. San Joaquin County Reports – Quarterly Interest Transfer

Presenting: Jeff Hood

Requested Action/Purpose: Discussion to transfer interest into Operating account from others.

Attachments: Excel sheet

B. Streamline Website Compliance Requirements

Presenting: Jeff Hood

Requested Action/Purpose: Discussion of upcoming compliance requirements in posted details.

Attachments: None

C. Irrigation Issue – Future Gardens 17-26

Presenting: Jeff Hood

Requested Action/Purpose: Discussion on sub-contractor to hire. Swift Landscape & Jim Wheeler – no experience with existing system.

Attachments: None

D. Burial Request

Presenting: Jeff Hood

Requested Action/Purpose: Discussion to accept/decline letter request. Should there be an annual limit for exception request approvals?

Attachments: Applicants letter to ECD Board

VIII. OLD BUSINESS

A. South Property Washout

Presenting: Jeff Hood

Requested Action/Purpose: Discussion of corrective action options. Bidding process underway

Attachments: None

IX. ITEMS TOO LATE FOR THE AGENDA

X. ANNOUNCEMENTS BY TRUSTEES

XI. ANNOUNCEMENT OF FUTURE BOARD MEETINGS

Regular Board Meetings are held the second Wednesday of every month at 11:00 a.m. at the Cemetery Office located at 28320 E. River Road, Escalon, CA 95320. The next Regular Meeting of the Board of Trustees is scheduled for April 9, 2025.

XII. ADJOURN

CERTIFICATION

I, Laura Alcantor, District Manager for the Escalon Cemetery District, do hereby certify that a copy of the foregoing agenda was posted at the Cemetery Office, 28320 E. River Road, Escalon, California at least 72 hours prior to the time of this Meeting.

Date: March 7, 2025.

Laura Alcantor, District Manager

AVAILABILITY OF PUBLIC RECORDS: All public records relating to open session items on this Agenda which are not exempt from disclosure pursuant to the California Public Records Act, and which are distributed in connection with the open session items are available for public inspection at the Cemetery Office, 28320 E. River Road, Escalon, California while the public records are distributed or made available by a legislative body. If, however, the public records are not distributed until the Meeting at which the agenda is considered, then the public records will be made available to the public at the location of the Meeting as listed on the Agenda at the Cemetery Office, 28320 E. River Road, Escalon California.