

**MEETING OF THE BOARD TRUSTEES OF ESCALON CEMETERY DISTRICT  
REGULAR MEETING MINUTES**

Wednesday, October 8, 2025  
11:00 a.m.

**I. CALL MEETING TO ORDER**

The meeting was called to order at 11:05 a.m.

**II. ROLL CALL**

Board President, Terri Rocha  
Board Treasurer, Lynn Hogue  
Board Secretary, John Bedell

District Manager, Laura Alcantor  
Office Assistant, Jeff Hood

All were present.

**III. APPROVAL OF AGENDA AS POSTED OR AMENDED**

Board Secretary Bedell moved to accept; Board Treasurer Hogue seconded the motion. Passed unanimously.

**IV. PUBLIC COMMENT**

No public was present.

**V. CONSENT CALENDAR**

**A. Minutes:**

Board President Rocha moved to accept; Board Secretary Bedell seconded the motion. Passed unanimously.

**B. Financial Statements:**

Presented by: Laura Alcantor

Requested Action/Purpose: Discussion of the financial reports for the previous month.

Attachments: September 2025 Financial County Reports and Actual Cost to Budget Plan reporting summary.

September 2025		Revenue	Expense	Balance
44001	Operating	\$21,600.00	\$21,666.75	\$(137,581.64)
44005	Pre-Need	\$0.00	\$(3,850.000)	\$437,489.00
44072	Endowment	\$4,650.00		\$1,123,643.66
44091	Capital Outlay	\$1,500.00	\$0.00	\$426,423.23

**C. Warrants for Bills, Invoices and Required Payments:**

Presented by: Laura Alcantor

Requested Action/Purpose: List of bills, invoices, and other payments the district is required to make and the source of the account from which the payment will be made.

Attachments: September 2025 Warrant Logs

Warrants are prepared by the District Manager, Office Support and/or Trustee Rocha. The warrant requests were reviewed and approved by a person who did not prepare the warrants and signed by those involved in their preparation.

**VI. GENERAL MANAGER’S REPORT**

**A. Burials:**

<b>September 2025</b>	<b>7</b>	<b>Calendar (YTD)</b>	<b>64</b>	<b>September 2025</b>	<b>7</b>	<b>Calendar (YTD)</b>	<b>64</b>
Resident	3	Resident	38	Casket	5	Casket	36
Non-Resident	4	Non-Resident	26	Cremation	2	Cremation	28

<b>Fiscal (YTD)</b>	<b>13</b>	<b>Fiscal (YTD)</b>	<b>13</b>	<b>Other (Monthly)</b>	<b>5</b>	<b>Other (F-YTD)</b>	<b>13</b>
Resident	5	Casket	8	Pre-Needs	4	Pre-Needs	8
Non-Resident	8	Cremation	5	Vases	1	Vases	7

**B. Bank Accounts:**

Presented by: Jeff Hood

Requested Action/Purpose: Discussion, activity, and balance of bank accounts at Oak Valley Community Bank.

Attachments: September 2025 Statements

Oak Valley Community Bank checking account ending in #2674.  
September activity – Auto-Pay to PG&E \$645.00 and VISA \$1,486.02. Earned interest of \$2.08.  
Balance of \$16,131.55.

Oak Valley Community Bank checking account ending in #4782.  
September activity – earned interest of \$34.66.  
Balance of \$84,365.65.

**VII. NEW BUSINESS**

No new business.

**VIII. OLD BUSINESS**

**A. South Property Washout**

Presenting: Laura Alcantor

Requested Action/Purpose: Discussion of bids and selection.

Attachments: Proposed Bids to be reviewed.

Discussion included an inventory of remaining placements in Gardens 17-20. It is estimated that 30 - 40 years may pass before there is need to utilize Gardens 21 - 26. The safety around the washout area can be temporarily protected with use of improved barricades or other deterrents.

Board President Rocha moved to table this issue till “Irrigation Issue” can be completed. Board Treasurer Hogue seconded the motion. Passed unanimously.

**B. Irrigation Issue – Future Gardens 17-26**

Presenting: Laura Alcantor

Requested Action/Purpose: Progress findings from Board Secretary Bedell.

Attachments: None

Item remains tabled until service provider is available to visit and provide input and quote for repair.

**C. Cemetery Mapping**

Presenting: Laura Alcantor, Jeff Hood

Requested Action/Purpose: Discussion regarding garden identification, bulletin boards, and signage.

Attachments: Bid and proposed format

All garden identification bids were presented to Board. There was a discussion regarding specifics of use, need and installation. As proposed, the funds for the project will come from Capital Outlay. Board President Rocha moved to accept the lowest bid from Forever In Stone. Board Treasurer Hogue seconded the motion. Passed unanimously

**D. Reduction of County Debt**

Presenting: Terri Rocha

Requested Action/Purpose: Discussion for reducing the cemetery’s debt to the County.

Attachments: None

Discussion continued from previous meetings details to allocate \$1.25 million from San Joaquin County Office – Auditor Controller’s Office (SJCO-ACO) to an alternate investment channel, that would include safe and insurable interest-bearing deposits. Board Treasurer Hogue moved to request funds removal from SJCO-ACO to Edward Jones. Board Secretary Bedell seconded the motion. Board President Rocha was directed to contact Edward Jones for next step prior to requesting transfer of funds from SJCO-ACO.

**IX. ITEMS TOO LATE FOR THE AGENDA**

Manager Laura Alcantor announced Office Assistant, Jeff Hood, would be retiring effective October 20, 2025.

**X. ANNOUNCEMENTS BY TRUSTEES**

No announcements were presented.

**XI. ANNOUNCEMENT OF FUTURE BOARD MEETINGS**

Regular Board Meetings are held on the second Wednesday of every month at 11:00 a.m. at the Cemetery Office located at 28320 E. River Road, Escalon, CA 95320. The next Regular Meeting of the Board of Trustees is scheduled for November 12, 2025.

**XII. ADJOURN**

The meeting adjourned at 12:10 p.m.