

**MEETING OF THE BOARD TRUSTEES OF ESCALON CEMETERY DISTRICT
28320 E. River Road, Escalon, CA 95320**

REGULAR MEETING AGENDA

**Wednesday, December 10, 2025
11:00 A.M.**

I. CALL MEETING TO ORDER

II. ROLL CALL

Board President, Terri Rocha
Board Treasurer, Lynn Hogue
Board Secretary, John Bedell

District Manager, Laura Alcantor
Office Assistant, Annmarie Freeseha

III. APPROVAL OF AGENDA AS POSTED OR AMENDED

IV. PUBLIC COMMENT

V. CONSENT CALENDAR

A. Minutes:

Approval of minutes from the Regular Board Meeting on October 8, 2025.
No meeting was held in November 2025.

B. Financial Statements:

Presented by: Laura Alcantor

Requested Action/Purpose: Discussion of the financial reports for the previous month.

Attachments: November 2025 Financial County Reports

C. Warrants for Bills, Invoices and Required Payments:

Presented by: Laura Alcantor

Requested Action/Purpose: List of bills, invoices, and other payments the district is required to make and the source of the account from which the payment will be made.

Attachments: October & November 2025 Warrant Logs

VI. GENERAL MANAGER’S REPORT

A. Burials:

October 2025	9	Calendar (YTD)	73	October 2025	9	Calendar (YTD)	73
Resident	5	Resident	43	Casket	2	Casket	38
Non-Resident	4	Non-Resident	30	Cremation	7	Cremation	35
November 2025	10	Calendar (YTD)	83	November 2025	10	Calendar (YTD)	83
Resident	6	Resident	49	Casket	4	Casket	42
Non-Resident	4	Non-Resident	34	Cremation	6	Cremation	41

Fiscal (YTD)	32	Fiscal (YTD)	32	Other (Monthly)	8	Other (F-YTD)	29
Resident	16	Casket	14	Pre-Needs	2	Pre-Needs	12
Non-Resident	16	Cremation	18	Vases	6	Vases	17

B. Bank Accounts:

Presented by: Laura Alcantor

Requested Action/Purpose: Discussion, activity, and balance of bank accounts at Oak Valley Community Bank.

Attachments: October & November 2025 Statements

VII. NEW BUSINESS

A. Additional Health Insurance Coverage

Presenting: Laura Alcantor

Requested Action/Purpose: Need board approval for employee health insurance coverage starting February 1st, 2026. After completion of 90-day probationary period. Addition of coverage will exceed the budget.

Attachments: Bid

B. Lot Hold Fee

Presenting: Laura Alcantor

Requested Action/Purpose: Discuss \$50.00 proposed fee for holding a lot for six months or less.

Attachments: None

VIII. OLD BUSINESS

A. South Property Washout

Presenting: Laura Alcantor

Requested Action/Purpose: Tabled pending possible irrigation issue completed.

Attachments: Proposed bids have been reviewed.

B. Irrigation Issue – Future Gardens 17-26

Presenting: Laura Alcantor

Requested Action/Purpose: Waiting for bid from another service provider. Waiting for the key to open the pump house and receive another bid.

Attachments: None

C. Reduction of County Debt

Presenting: Terri Rocha

Requested Action/Purpose: Review September minutes discussion for reducing the cemetery's debt to the County.

Attachments: None

IX. ITEMS TOO LATE FOR THE AGENDA

X. ANNOUNCEMENTS BY TRUSTEES

XI. ANNOUNCEMENT OF FUTURE BOARD MEETINGS

Regular Board Meetings are held on the second Wednesday of every month at 11:00 a.m. at the Cemetery Office located at 28320 E. River Road, Escalon, CA 95320. The next Regular Meeting of the Board of Trustees is scheduled for January 14, 2026.

XII. ADJOURN

CERTIFICATION

I, Laura Alcantor, District Manager for the Escalon Cemetery District, do hereby certify that a copy of the foregoing agenda was posted at the Cemetery Office, 28320 E. River Road, Escalon, California at least 72 hours prior to the time of this Meeting.

Date: December 6, 2025.

Laura Alcantor, District Manager

AVAILABILITY OF PUBLIC RECORDS: All public records relating to open session items on this Agenda which are not exempt from disclosure pursuant to the California Public Records Act, and which are distributed in connection with the open session items are available for public inspection at the Cemetery Office, 28320 E. River Road, Escalon, California while the public records are distributed or made available by a legislative body. If, however, the public records are not distributed until the Meeting at which the agenda is considered, then the public records will be made available to the public at the location of the Meeting as listed on the Agenda at the Cemetery Office, 28320 E. River Road, Escalon California.