

MEETING OF THE BOARD OF TRUSTEES OF ESCALON CEMETERY DISTRICT
28320 E. River Road, Escalon, California 95320

AGENDA

Wednesday, July 12, 2023
11:00 a.m.

I. CALL MEETING TO ORDER

II. ROLL CALL

Trustee, Lynn Hogue
Trustee, Terri Rocha
Manager, Laura Alcantor

III. APPROVAL OF AGENDA AS POSTED OR AMENDED

IV. PUBLIC COMMENT

V. CONSENT CALENDAR

A. Minutes: Approval of the minutes from the Regular Board Meeting on June 14, 2023.

B. Financial Statements:

Presented by: Laura Alcantor

Requested Action / Purpose: Discussion of the financial reports for the previous month.

Attachments: June 2023 County prepared financial statements.

C. Warrants for Bills, Invoices and Required Payments:

Presented by: Laura Alcantor

Requested Action / Purpose: List of bills, invoices, and other payments the district is required to make and the source of the account from which the payment will be made.

Attachments: Warrants Log

VI. GENERAL MANAGER'S REPORT

A. Burials:

The following is a list of the burials to date, with confirmation regarding whether the burials were of residents or non-resident and casket or cremation.

Calendar YTD	49	June 2023	10	June 2023	10		Calendar YTD	49
Resident	25	Resident	5	Casket	5		Casket	32
Non-Resident	24	Non-Resident	5	Cremation	5		Cremation	17

Fiscal YTD	105	Total	105
Resident	61	Casket	64
Non-Resident	44	Cremation	41

B. Bank Accounts

Presented by: Laura Alcantor

Requested Action/Purpose: Discussion, activity, and balance of bank accounts at Oak Valley Bank.

Attachments: Most recent bank statements

VII. NEW BUSINESS

A. Irrigation Evaluation

Presented by: Laura Alcantor

Requested Action/Purpose: Discussion, recommendations of companies, and scope of work.

Attachments: None

B. Hiring New Office Personnel

Presented by: Laura Alcantor

Requested Action/Purpose: Discussion, recommendations for job description and application.

Attachments: Current job description and employment application.

VIII. OLD BUSINESS

A. Audit Resolution for Prior Fiscal Years

Presented by: Terri Rocha

Requested Action/Purpose: County Response Email regarding the Audit Resolution.

Attachments: None

IV. ITEMS TOO LATE FOR THE AGENDA

V. ANNOUNCEMENTS BY TRUSTEES

VI. ANNOUNCEMENT OF FUTURE BOARD MEETINGS

Regular Board meetings are held the second Wednesday of every month at 11:00 a.m. at the Cemetery Office located at 28320 E. River Road, Escalon, California. The next Regular Meeting of the Board of Trustees will be held on August 9, 2023, at 11:00 a.m.

VII. ADJOURN

CERTIFICATION

I, Terri Rocha, Trustee for the Escalon Cemetery District, do hereby certify that a copy of the foregoing agenda was posted at the Cemetery Office, 28320 E. River Road, Escalon, California at least 72 hours prior to the time of this Meeting.

Date: July 7, 2023

By: Terri Rocha, Trustee