

MEETING OF THE BOARD TRUSTEES OF ESCALON CEMETERY DISTRICT  
REGULAR MEETING MINUTES

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Wednesday, May 13, 2026  
11:00 a.m.

**I. CALL MEETING TO ORDER**

The meeting was called to order at 11:00 a.m.

**II. ROLL CALL**

Board President, Terri Rocha	District Manager, Laura Alcantor
Board Treasurer, Lynn Hogue	Office Assistant, Annmarie Freeseha
Board Secretary, John Bedell	

All members were present except Board Treasurer Lynn Hogue who was excused.

**III. APPROVAL OF AGENDA AS POSTED OR AMENDED**

Board Secretary Bedell moved to approve the amended agenda, Board President Rocha seconded the motion. Motion carried unanimously. The amended agenda reflected that County Reports were not submitted on time, so the Board proceeded to review the March financial statements, which had not been available at the April 8, 2026, board meeting.

**IV. PUBLIC COMMENT**

None present.

**V. CONSENT CALENDAR**

**A. Minutes:**

Board Secretary Bedell moved to accept; Board President Rocha seconded the motion. Motion approved unanimously.

**B. Financial Statements:**

Presented by: Laura Alcantor

Requested Action/Purpose: Discussion of the financial reports for the previous month.

Attachments: March 2026 Financial County Reports and Actual Cost to Budget Plan reporting summary. County of San Joaquin Auditor- Controller- General Journal (TDR 305561).

March 2026		Revenue	Expense	Balance
4010FD	Operating	\$10,800.00	\$22,683.39	\$(49,499.19)
4011FD	Pre-Need	\$0.00	\$2,400.00	\$436,287.00
4012FD	Endowment	\$1,550.00	N/A	\$1,166,183.66
4013FD	Capital Outlay	\$950.00	\$0.00	\$444,952.23

**C. Warrants for Bills, Invoices and Required Payments:**

Presented by: Laura Alcantor

Requested Action/Purpose: List of bills, invoices, and other payments the district is required to make and the source of the account from which the payment will be made.

Attachments: April 2026 Warrant Logs

Warrants are prepared by the District Manager, Office Support and/or Board President Rocha. The warrant requests were reviewed and approved by a person who did not prepare the warrants and signed by those involved in their preparation.

**VI. GENERAL MANAGER’S REPORT**

**A. Burials:**

<b>April 2026</b>	<b>5</b>	<b>Calendar (YTD)</b>	<b>25</b>	<b>April 2026</b>	<b>5</b>	<b>Calendar (YTD)</b>	<b>25</b>
Resident	4	Resident	14	Casket	3	Casket	18
Non-Resident	1	Non-Resident	11	Cremation	2	Cremation	7
<b>Fiscal (YTD)</b>	<b>60</b>	<b>Fiscal (YTD)</b>	<b>60</b>	<b>Other (Monthly)</b>	<b>10</b>	<b>Other (F-YTD)</b>	
Resident	31	Casket	34	Pre-Needs	5	Pre-Needs	29
Non-Resident	29	Cremation	26	Vases	5	Vases	28

**B. Bank Accounts:**

Presented by: Laura Alcantor

Requested Action/Purpose: Discussion, activity, and balance of bank accounts at Oak Valley Community Bank.

Attachments: April 2026 Statements

Oak Valley Community Bank checking account ending in #2674.

<b>Month</b>	<b>Autopay to PG&amp;E</b>	<b>Autopay to VISA</b>	<b>Earned Interest</b>	<b>Balance</b>
April	\$1,375.42	\$1,324.84	\$1.89	\$16,462.95

➤ April 2026– \$6,041.85– County Reimbursement 04/15/2026

Oak Valley Community Bank checking account ending in #4782.

<b>Month</b>	<b>Earned Interest</b>	<b>Balance</b>
April	\$34.76	\$84,611.00

**VII. NEW BUSINESS**

**A. Approve 26-27 Fiscal Year Budget**

Presented by: Laura Alcantor, District Manager

Requested Action/Purpose: Consider and approve the proposed 2026–2027 Fiscal Year Budget for the Escalon Cemetery District (DBA Burwood Cemetery).

Attachments: None

District Manager Alcantor presented the 2026-2027 Fiscal Year Budget and the 2026-2027 Price List to the board. Board President Rocha moved to approve the 2026-2027 Fiscal Year Budget and the 2026-2027 Price List. Budget was reviewed. This will be emailed to the county, then adopted for the fiscal year, July 1, 2026, through June 30, 2027. Board Secretary John Bedell seconded. Motion approved unanimously.

**OLD BUSINESS**

**A. California CLASS Investment**

Presented by: Laura Alcantor, District Manager

Requested Action/Purpose: (Tabled) Moving forward with policy adoption as policies are being written for approval.

Attachments: None

**B. South Property Washout**

Presenting: Laura Alcantor

Requested Action/Purpose: Tabled

Attachments: None.

**C. Irrigation Issue – Future Gardens 17-26**

Presenting: Laura Alcantor

Requested Action/Purpose: Tabled

Attachments: None

District Manager Alcantor informed the Board that we are now going through Heritage Landscape previously known as Normac. The Territory Manager informed us that he initially installed our dual system. He is reaching out to Rainbird and will get back to us with a tentative review.

**VIII. ITEMS TOO LATE FOR THE AGENDA**

Presenting: Laura Alcantor

Requested Action/Purpose: Discussion for At-Need Placement.

Attachments: Letter

District Manager Alcantor presented the board with an exception letter for placement approval. Board President Rocha moved to approve the exception; Board Secretary Bedell seconded motion. Motion approved unanimously.

**IX. ANNOUNCEMENTS BY TRUSTEES**

No announcements were presented.

**X. ANNOUNCEMENT OF FUTURE BOARD MEETINGS**

Regular Board Meetings are held on the second Wednesday of every month at 11:00 a.m. at the Cemetery Office located at 28320 E. River Road, Escalon, CA 95320. The next Regular Meeting of the Board of Trustees is scheduled for June 10, 2026.

**XI. ADJOURN**

Meeting adjourned at 12:16 p.m.