

MEETING OF THE BOARD TRUSTEES OF ESCALON CEMETERY DISTRICT
28320 E. River Road, Escalon, CA 95320

REGULAR MEETING AGENDA

Wednesday, January 14, 2026
11:00 A.M.

I. CALL MEETING TO ORDER

II. ROLL CALL

Board President, Terri Rocha
Board Treasurer, Lynn Hogue
Board Secretary, John Bedell

District Manager, Laura Alcantor
Office Assistant, Annmarie Freeseha

III. APPROVAL OF AGENDA AS POSTED OR AMENDED

IV. PUBLIC COMMENT

V. CONSENT CALENDAR

A. Minutes:

Approval of minutes from the Regular Board Meeting on December 10, 2025 and Special Board Action from January 7, 2026.

B. Financial Statements:

Presented by: Laura Alcantor

Requested Action/Purpose: Discussion of the financial reports for the previous month.

Attachments: December 2025 Financial County Reports

C. Warrants for Bills, Invoices and Required Payments:

Presented by: Laura Alcantor

Requested Action/Purpose: List of bills, invoices, and other payments the district is required to make and the source of the account from which the payment will be made.

Attachments: December 2025 Warrant Logs

VI. GENERAL MANAGER'S REPORT

A. Burials:

December 2025	3	Calendar (YTD)	86	December 2025	3	Calendar (YTD)	86
Resident	1	Resident	50	Casket	2	Casket	44
Non-Resident	2	Non-Resident	36	Cremation	1	Cremation	42

Fiscal (YTD)	35	Fiscal (YTD)	35	Other (Monthly)	8	Other (F-YTD)	37
Resident	17	Casket	16	Pre-Needs	4	Pre-Needs	16
Non-Resident	18	Cremation	19	Vases	4	Vases	21

B. Bank Accounts:

Presented by: Laura Alcantor

Requested Action/Purpose: Discussion, activity, and balance of bank accounts at Oak Valley Community Bank.

Attachments: December 2025 Statements

VII. NEW BUSINESS

Presented by: Laura Alcantor

Requested Action/Purpose: Discussion regarding transition February 1, 2026, from PeopleSoft to Workday through San Joaquin County Auditor Controller Office.

Attachments: Auditor's Office memorandum and accompanying examples of revised Excel worksheets and the Ad Hoc Payment Request Form for Special District Warrants.

VIII. OLD BUSINESS

A. South Property Washout

Presenting: Laura Alcantor

Requested Action/Purpose: Discussion of corrective action options. Bidding process underway

Attachments: Proposed bids have been reviewed.

Previous Action: Tabled pending possible irrigation issue completed.

B. Irrigation Issue – Future Gardens 17-26

Presenting: Laura Alcantor

Requested Action/Purpose: Discussion of corrective action to the existing irrigation system.

Attachments: None

Previous Action: Awaiting a return call from the irrigation specialist; bid pending.

C. Reduction of County Debt

Presenting: Terri Rocha

Requested Action/Purpose: Discussion for reducing the cemetery's debt to the County. to the County.

Attachments: CSDA Quote for membership dues for July 2026 and email correspondence from CSDA financial contact.

Previous Actions:

Discussion continued from previous meetings details to allocate \$1.25 million from San Joaquin County Office – Auditor Controller's Office (SJCO-ACO) to an alternate investment channel, that would include safe and insurable interest-bearing deposits. Board Treasurer Hogue moved to request funds removal from SJCO-ACO to Edward Jones. Board Secretary Bedell seconded the motion. Board President Rocha was directed to contact Edward Jones for next step prior to requesting transfer of funds from SJCO-ACO.

Board President Rocha proposed that the District become a member of the California Special Districts Association (CSDA) under the six-month introductory period at no cost. Membership will allow the Board to research investment of the proposed \$1.25 million from the San Joaquin County Office into California CLASS, an investment pool recommended by CSDA. The current advertised yield is 4.01%. Board members agreed to further research into this option.

IX. ITEMS TOO LATE FOR THE AGENDA

X. ANNOUNCEMENTS BY TRUSTEES

XI. ANNOUNCEMENT OF FUTURE BOARD MEETINGS

Regular Board Meetings are held on the second Wednesday of every month at 11:00 a.m. at the Cemetery Office located at 28320 E. River Road, Escalon, CA 95320. The next Regular Meeting of the Board of Trustees is scheduled for February 11, 2026.

XII. ADJOURN

CERTIFICATION

I, Laura Alcantor, District Manager for the Escalon Cemetery District, do hereby certify that a copy of the foregoing agenda was posted at the Cemetery Office, 28320 E. River Road, Escalon, California at least 72 hours prior to the time of this Meeting.

Date: January 9, 2026.

Laura Alcantor, District Manager

AVAILABILITY OF PUBLIC RECORDS: All public records relating to open session items on this Agenda which are not exempt from disclosure pursuant to the California Public Records Act, and which are distributed in connection with the open session items are available for public inspection at the Cemetery Office, 28320 E. River Road, Escalon, California while the public records are distributed or made available by a legislative body. If, however, the public records are not distributed until the Meeting at which the agenda is considered, then the public records will be made available to the public at the location of the Meeting as listed on the Agenda at the Cemetery Office, 28320 E. River Road, Escalon California.