

MEETING OF THE BOARD TRUSTEES OF ESCALON CEMETERY DISTRICT
REGULAR MEETING MINUTES

Wednesday, June 10, 2026
11:00 a.m.

I. CALL MEETING TO ORDER

The meeting was called to order at 11:01 a.m.

II. ROLL CALL

Board President, Terri Rocha	District Manager, Laura Alcantor
Board Treasurer, Lynn Hogue	Office Assistant, Annmarie Freeseha
Board Secretary, John Bedell	

All members were present.

III. APPROVAL OF AGENDA AS POSTED OR AMENDED

Board President Rocha moved to approve the agenda, Board Secretary Bedell seconded the motion. Motion carried unanimously.

IV. PUBLIC COMMENT

None present.

V. CONSENT CALENDAR

A. Minutes:

Board Secretary Bedell moved to accept; Board President Rocha seconded the motion. Motion approved unanimously.

B. Financial Statements:

Presented by: Laura Alcantor

Requested Action/Purpose: Discussion of the financial reports for the previous month.

Attachments: May 2026 Financial County Reports and Actual Cost to Budget Plan reporting summary. County of San Joaquin Auditor- Controller- General Journal (TDR 305561).

May 2026	Fund	Revenue	Expense	Balance
4010FD	Operating	\$29,919.71	\$28,521.14	\$(27,906.43)
4011FD	Pre-Need	\$12,950.00	\$0.00	\$465,482.00
4012FD	Endowment	\$3,875.00	N/A	\$1,186,778.85
4013FD	Capital Outlay	\$2,500.00	\$0.00	\$453,654.57

C. Warrants for Bills, Invoices, and Required Payments:

Presented by: Laura Alcantor

Requested Action/Purpose: List of bills, invoices, and other payments the district is required to make and the source of the account from which the payment will be made.

Attachments: May 2026 Warrant Logs

Warrants are prepared by the District Manager, Office Support and/or Board President Rocha. The warrant requests were reviewed and approved by a person who did not prepare the warrants and signed by those involved in their preparation.

VI. GENERAL MANAGER'S REPORT

A. Burials:

May 2026	9	Calendar (YTD)	34	May 2026	9	Calendar (YTD)	34
Resident	7	Resident	21	Casket	4	Casket	22
Non-Resident	2	Non-Resident	13	Cremation	5	Cremation	12
Fiscal (YTD)	69	Fiscal (YTD)	69	Other (Monthly)	3	Other (F-YTD)	
Resident	38	Casket	38	Pre-Needs	3	Pre-Needs	32
Non-Resident	31	Cremation	31	Vases	0	Vases	28

B. Bank Accounts:

Presented by: Laura Alcantor

Requested Action/Purpose: Discussion, activity, and balance of bank accounts at Oak Valley Community Bank.

Attachments: May 2026 Statements

Oak Valley Community Bank checking account ending in #2674.

Month	Autopay to PG&E	Autopay to VISA	Insurance	Earned Interest	Balance
May	\$1,368.38	\$3,530.82	\$7,564.13	\$1.81	\$6,701.69

May 2026 – \$2,700.00– County Reimbursement 05/27/2026

Oak Valley Community Bank checking account ending in #4782.

Month	Earned Interest	Balance
May	\$35.94	\$84,646.94

VII. NEW BUSINESS

A. Exception Letter Request

Presenting: Laura Alcantor, District Manager

Requested Action/Purpose: Discussion for a Non- Resident Pre-Need Placement exception.

Summary: Board Secretary Hogue moved to accept the Non-Resident Pre-Need placement exception; Board President Rocha seconded the motion. Motion approved unanimously.

Attachments: Letter

B. County Financial Reports

Presenting: Laura Alcantor

Requested Action/Purpose: Discussion to align monthly warrants, deposits, and transfers with monthly reports, as reports are being delayed due to the transition from PeopleSoft to Workday.

Summary: The Board discussed whether to align monthly warrants, deposits, and transfers with the monthly reports during the Workday transition. After review, the Board determined that no changes were necessary at this time. Board Secretary Hogue moved to accept; Board President Rocha seconded the motion. Motion approved unanimously.

Attachments: None

C. Board Meeting Attachment Clarification

Presenting: Laura Alcantor

Requested Action/Purpose: Clarify what attachments are necessary to upload onto Streamline, i.e., working documents.

Summary: The Board discussed which attachments, if any, are required to be uploaded to Streamline. After review, the Board determined that attachments are not required unless specifically requested by a member of the public. Board Secretary Bedell moved to accept; Board Treasurer Hogue seconded the motion. Motion approved unanimously.

Attachments: None

VIII. OLD BUSINESS

A. California CLASS Investment

Presented by: Rick Wood, Chief Finance & Operations Officer, California Special Districts Association

Requested Action/Purpose: (Tabled)

Summary: Moving forward with policy adoption as policies are being written for approval.

Attachments: None

B. South Property Washout

Presenting: Laura Alcantor

Requested Action/Purpose: Tabled

Summary: The Board discussed the South Property washout and determined that the project will remain tabled until other necessary projects are completed.

Attachments: None.

C. Irrigation Issue – Future Gardens 17-26

Presenting: Laura Alcantor

Requested Action/Purpose: Tabled

Summary: District Manager Alcantor informed the Board that the District is now working through Heritage Landscape, previously known as Normac. The Territory Manager reported that he originally installed the District's dual irrigation system and is reaching out to Rainbird for a tentative review. He will follow up with additional information once received.

Attachments: None

IX. ITEMS TOO LATE FOR THE AGENDA

None.

X. ANNOUNCEMENTS BY TRUSTEES

Trustees announced that no meeting will be held in July due to the lack of a quorum.

XI. ANNOUNCEMENT OF FUTURE BOARD MEETINGS

Regular Board Meetings are held on the second Wednesday of every month at 11:00 a.m. at the Cemetery Office located at 28320 E. River Road, Escalon, CA 95320. The next Regular Meeting of the Board of Trustees is scheduled for August 12, 2026.

XII. ADJOURN

Meeting adjourned at 11:41 p.m.

SPECIAL BOARD ACTION –

July 1, 2026, July 22, 2026, July 30, 2026, August 4, 2026

Special board approval was requested by District Staff (via emails).

Between July and early August 2026, the Office Staff contacted each Board member individually regarding four At-Need non-resident burial requests. These included an At-Need casket burial for a decedent with long-standing ties to the Escalon community, an At-Need cremation burial requested by a family who selected Burwood Cemetery for its location and grounds, an At-Need cremation burial for a decedent in hospice care, and an At-Need Burial Request for a casket burial. Each request required immediate action and was processed as a special board action. All trustees responded separately, and no trustee-to-trustee communication occurred.