

**MEETING OF THE BOARD TRUSTEES OF ESCALON CEMETERY DISTRICT
28320 E. River Road, Escalon, CA 95320**

REGULAR MEETING AGENDA

**Wednesday, April 9, 2025
11:00 a.m.**

I. CALL MEETING TO ORDER

II. ROLL CALL

Trustee, Lynn Hogue
Manager, Laura Alcantor

Trustee, Terri Rocha
Office Assistant, Jeff Hood

Trustee, John Bedell

III. APPROVAL OF AGENDA AS POSTED OR AMENDED

IV. PUBLIC COMMENT

V. CONSENT CALENDAR

A. Minutes:

Approval of minutes from the Regular Board Meeting on March 12, 2025.

B. Financial Statements:

Presented by: Laura Alcantor

Requested Action/Purpose: Discussion of the financial reports for the previous month.

Attachments: March 2025 Financial County Reports

C. Warrants for Bills, Invoices and Required Payments:

Presented by: Laura Alcantor

Requested Action/Purpose: List of bills, invoices, and other payments the district is required to make and the source of the account from which the payment will be made.

Attachments: March 2025 Warrant Logs

VI. GENERAL MANAGER'S REPORT

A. Burials:

March 2025	5	Calendar (YTD)	17	March 2025	5	Calendar (YTD)	17
Resident	3	Resident	15	Casket	1	Casket	8
Non-Resident	2	Non-Resident	2	Cremation	4	Cremation	9

Fiscal (YTD)	54	Fiscal (YTD)	54	Other (Monthly)	5	Other (F-YTD)	28
Resident	35	Casket	34	Pre-Needs	4	Pre-Needs	18
Non-Resident	19	Cremation	20	Vases	1	Vases	10

B. Bank Accounts:

Presented by: Jeff Hood

Requested Action/Purpose: Discussion, activity, and balance of bank accounts at Oak Valley Community Bank.

Attachments: March 2025 Statements

VII. NEW BUSINESS

A. Replacement Blower for Mower

Presenting: Laura Alcantor

Requested Action/Purpose: Discussion to request Board approval for expenditure.

Attachments: None - \$1,779+ over limit and over budget

B. 2025-2026 Budget Proposal

Presenting: Laura Alcantor

Requested Action/Purpose: Discussion of future budget.

Attachments: Budget Proposal Excel file

C. VISA Increase for Auto-Pay

Presenting: Laura Alcantor

Requested Action/Purpose: Discussion of warrant reduction/avoid late fees

Attachments: Proposed bills to auto-pay to VISA and auto pay VISA from ECD Oak Valley

VIII. OLD BUSINESS

A. South Property Washout

Presenting: Laura Alcantor

Requested Action/Purpose: Discussion of corrective action options. Bidding process underway

Attachments: None

B. San Joaquin County Reports – Quarterly Interest Transfer

Presenting: Laura Alcantor

Requested Action/Purpose: Discussion to transfer interest into Operating account from others.

Attachments: None

C. Irrigation Issue – Future Gardens 17-26

Presenting: Laura Alcantor

Requested Action/Purpose: Discussion on sub-contractor to hire. Swift Landscape & Jim Wheeler – no experience with existing system.

Attachments: None

IX. ITEMS TOO LATE FOR THE AGENDA

X. ANNOUNCEMENTS BY TRUSTEES

XI. ANNOUNCEMENT OF FUTURE BOARD MEETINGS

Regular Board Meetings are held on the second Wednesday of every month at 11:00 a.m. at the Cemetery Office located at 28320 E. River Road, Escalon, CA 95320. The next Regular Meeting of the Board of Trustees is scheduled for May 14, 2025.

XII. ADJOURN

CERTIFICATION

I, Laura Alcantor, District Manager for the Escalon Cemetery District, do hereby certify that a copy of the foregoing agenda was posted at the Cemetery Office, 28320 E. River Road, Escalon, California at least 72 hours prior to the time of this Meeting.

Date: April 4, 2025.

Laura Alcantor, District Manager

AVAILABILITY OF PUBLIC RECORDS: All public records relating to open session items on this Agenda which are not exempt from disclosure pursuant to the California Public Records Act, and which are distributed in connection with the open session items are available for public inspection at the Cemetery Office, 28320 E. River Road, Escalon, California while the public records are distributed or made available by a legislative body. If, however, the public records are not distributed until the Meeting at which the agenda is considered, then the public records will be made available to the public at the location of the Meeting as listed on the Agenda at the Cemetery Office, 28320 E. River Road, Escalon California.