

**MEETING OF THE BOARD OF TRUSTEES OF ESCALON CEMETERY DISTRICT  
28320 E. River Road, Escalon, California 95320**

**REGULAR MEETING AGENDA**

**Wednesday, January 11, 2023  
11:00 a.m.**

**I. CALL MEETING TO ORDER**

**II. ROLL CALL**

Trustee, Lynn Hogue  
Trustee, Terri Rocha  
Manager, Laura Alcantor

**III. APPROVAL OF AGENDA AS POSTED OR AMENDED:**

**IV. PUBLIC COMMENT**

**V. CONSENT CALENDAR**

**A. Minutes:** Approval of the minutes from the Regular Board Meeting on December 14th, 2022.

**B. Financial Statements:**

Presented by: Laura Alcantor

Requested Action / Purpose: Discussion of the financial reports.

Attachments: December 2022 financial statements provided at the meeting.

**C. Warrants for Bills, Invoices and Required Payments:**

Presented by: Laura Alcantor

Requested Action / Purpose: List of bills, invoices, and other payments the district is required to make and the source of the account from which the payment will be made.

Attachments: Warrants and batch log

**VI. GENERAL MANAGER'S REPORT**

**A. Burials:**

The following is a list of the burials to date, with confirmation regarding whether the burials were of residents or non-resident and casket or cremation.

<b>Calendar YTD</b>	<b>110</b>	<b>December 2022</b>	<b>8</b>	<b>December 2022</b>	<b>8</b>	<b>Calendar YTD</b>	<b>110</b>
Resident	73	Resident	4	Casket	5	Casket	63
Non-Resident	37	Non-Resident	4	Cremation	3	Cremation	47

<b>Fiscal YTD</b>	<b>56</b>	<b>Total</b>	<b>56</b>
Resident	36	Casket	32
Non-Resident	20	Cremation	24

**B. Bank Accounts**

Presented by: Laura Alcantor

Requested Action/Purpose: Discussion, activity, and balance of bank accounts at Oak Valley Bank.

Attachments: Most recent bank statements

**VII. NEW BUSINESS**

**A. Length of Service Time, Music Played, and Alcohol and/or Drug Consumption**

Presented by: Laura Alcantor and Terri Rocha

Requested Action/Purpose: Discuss an amendment to the Rules and Regulations regarding the allotted time for service, music played, and consumption of alcohol/substances, including marijuana, on cemetery grounds.

Attachments: None

**B. Cemetery Website**

Presented by: Terri Rocha

Requested Action/Purpose: Discussion regarding establishing a County mandated cemetery website.

Attachments: None

**C. Statement of Economic Interest Document**

Presented by: Terri Rocha

Requested Action/Purpose: Requirement to complete and email 2023 Statements of Economic Interest CA form 700.

Attachments: CA Form 700

**VIII. OLD BUSINESS**

**A. Signs and Cones**

Presented by: Laura Alcantor

Requested Action/Purpose: Update on the Board previously approving tall orange construction cones and signs for the four entrances of the cemetery.

Attachments: None

**B. Annual Audit**

Presented by: Terri Rocha

Requested Action/Purpose: Update regarding mandatory annual audit in the process of completion.

Attachments: None

**IX. ITEMS TOO LATE FOR THE AGENDA**

**X. ANNOUNCEMENTS BY TRUSTEES**

**XI. ANNOUNCEMENT OF FUTURE BOARD MEETINGS**

Regular Board meetings are held the second Wednesday of every month at 11:00 a.m. at the Cemetery Office located at 28320 E. River Road, Escalon, California. The next Regular Meeting of the Board of Trustees will be held on February 8, 2023, at 11:00 a.m.

## **XII. ADJOURN**

### **CERTIFICATION**

I, Terri Rocha, Trustee for the Escalon Cemetery District, do hereby certify that a copy of the foregoing Agenda was posted at the Cemetery Office, 28320 E. River Road, Escalon, California at least 72 hours prior to the time of this Meeting.

Date: January 6, 2023

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By: Terri Rocha, Trustee

**AVAILABILITY OF PUBLIC RECORDS:** All public records relating to open session items on this Agenda which are not exempt from disclosure pursuant to the California Public Records Act, and which are distributed in connection with the open session items are available for public inspection at the Cemetery Office, 28320 E. River Road, Escalon, California while the public records are distributed or made available to the legislative body. If, however, the public records are not distributed until the Meeting at which the agenda item is considered, then the public records will be made available to the public at the location of the Meeting as listed on the Agenda at the Cemetery Office, 28320 E. River Road, Escalon, California. Persons who require-disability-related accommodations, including auxiliary aids or services, should contact the District Manager at least 24 hours prior to the meeting for which the accommodation is required. The District Manager can be contacted by telephone at (209) 838-2924, in person or by mail at 28320 E. River Road, Escalon, California