

**MEETING OF THE BOARD TRUSTEES OF ESCALON CEMETERY DISTRICT
28320 E. River Road, Escalon, CA 95320**

REGULAR MEETING AGENDA

**Wednesday, May 8, 2024
11:00 a.m.**

I. CALL MEETING TO ORDER

II. ROLL CALL

Trustee, Lynn Hogue
Manager, Laura Alcantor

Trustee, Terri Rocha
Office Assistant, Jeff Hood

III. APPROVAL OF AGENDA AS POSTED OR AMENDED

IV. PUBLIC COMMENT

V. CONSENT CALENDAR

A. **Minutes**: Approval of minutes from the Regular Board Meeting on April 10, 2024.

B. Financial Statements:

Presented by: Laura Alcantor

Requested Action/Purpose: Discussion of the financial reports for the previous month.

Attachments: April 2024 Financial County Reports

C. Warrants for Bills, Invoices and Required Payments:

Presented by: Jeff Hood

Requested Action/Purpose: List of bills, invoices, and other payments the district is required to make and the source of the account from which the payment will be made.

Attachments: April 2024 Warrant Log

VI. GENERAL MANAGER'S REPORT

A. Burials:

Calendar YTD	31	April 2024	7	April 2024	7	Calendar YTD	31
Resident	18	Resident	4	Casket	1	Casket	16
Non-Resident	13	Non-Resident	3	Cremation	6	Cremation	15

Fiscal YTD	59	Total	59
Resident	38	Casket	31
Non-Resident	21	Cremation	28

B. Bank Accounts:

Presented by: Jeff Hood

Requested Action/Purpose: Discussion, activity, and balance of bank accounts at Oak Valley Community Bank.

Attachments: April 2024 Statements

VII. NEW BUSINESS

A. **Equipment discussion** – Send in mower for estimate of repairs.

Presented by: Laura Alcantor

Requested Action/Purpose: Send in Husqvarna mower to West-Turf repair shop, for estimate. Repair spare mower if financially feasible.

Attachments: None

B. **Décor Infraction Escalation and Display Boards**

Presented by: Laura Alcantor

Requested Action/Purpose: Repeated violations and increasing inappropriate material.

Attachments: None

C. **2024/2025 Budget Preparation** –

Presented by: Laura Alcantor & Jeff Hood

Requested Action/Purpose: Preliminary discussion, Board input and schedule review date prior to June Board meeting.

Attachments: None

D. **Vase Cost, Accounting, and Installation Quantity** –

Presented by: Laura Alcantor & Jeff Hood

Requested Action/Purpose: Discussion to evaluate how product is procured and accounted for future placements and quantities to be applied.

Attachments: None

E. **Revisit Established Exception Burial Request Process** -

Presented by: Terri Rocha

Requested Action/Purpose: Discuss any options to expedite increased pre-needs/at-needs.

Attachments: None

VIII. OLD BUSINESS

A. Proposal to bid for Cemetery Roadway & Parking lot painting.

Presented by: Jeff Hood

Requested Action/Purpose: Discussion to move forward for RFP's regarding Cemetery traffic.

Attachments: None

B. Equipment discussion – implement purchase/creation.

Presented by: Laura Alcantor

Requested Action/Purpose: YANMAR bucket enhancement to improve use.

Attachments: None

IX. ITEMS TOO LATE FOR THE AGENDA

X. ANNOUNCEMENTS BY TRUSTEES

XI. ANNOUNCEMENT OF FUTURE BOARD MEETINGS

Regular Board Meetings are held the second Wednesday of every month at 11:00 a.m. at the Cemetery Office located at 28320 E. River Road, Escalon, CA 95320. The next Regular Meeting of the Board of Trustees is scheduled for June 12, 2024.

XII. ADJOURN

CERTIFICATION

I, Laura Alcantor, District Manager for the Escalon Cemetery District, do hereby certify that a copy of the foregoing agenda was posted at the Cemetery Office, 28320 E. River Road, Escalon, California at least 72 hours prior to the time of this Meeting.

Date: May 3rd, 2024.

Laura Alcantor, District Manager

AVAILABILITY OF PUBLIC RECORDS: All public records relating to open session items on this Agenda which are not exempt from disclosure pursuant to the California Public Records Act, and which are distributed in connection with the open session items are available for public inspection at the Cemetery Office, 28320 E. River Road, Escalon, California while the public records are distributed or made available by a legislative body. If, however, the public records are not distributed until the Meeting at which the agenda is considered, then the public records will be made available to the public at the location of the Meeting as listed on the Agenda at the Cemetery Office, 28320 E. River Road, Escalon California. Persons who require disability-related accommodation, including auxiliary aids or services, should contact the District Manager at least seven days prior to the meeting for which accommodation is required. The District Manager can be contacted by telephone at (209) 838-2924, in person, or by mail at 28320 E. River Road, Escalon, California.